



SUNDAY MAY 18, 2025

CAREER OPPORTUNITIES

The applications are invited from qualifying candidates on the prescribed form including attested Photocopies of all relevant documents (Pass, Marks, Transcripts, Publications and Experience Certificates e.t.c) and Bank Challan / payorder of Rs.4000/- as processing fee payable in Account No.12080001440701 Habib Bank Limited, University, OR any online branch of Habib Bank Limited should reach to undersigned on or before 11.06.2025 for the under mentioned posts. The prescribed application forms can be downloaded from the website: www.salu.edu.pk or can be obtained from office of the Assistant Registrar (Teach).

Name of Post	BPS	No. of posts advertised
Assistant Professor	19	1
Director QEC	20	1
Director ORIC	20	1
Inspector of Colleges	19	1
Bursar	18	1
Software Developer	17	1

The details of Teaching position at Main Campus

Sr. No.	Post & Pay scale	Qualification and Experience
	Assistant Professor BPS-19	Ph.D. in the relevant field from HEC-recognized university/institution. No experience required from PhD degree holder.
	Department/Institute	OR
1	Pakistan Studies	Masters Degree (Foreign) or MPhil (Pakistan) or equivalent degree awarded after 18 years of education as determined by the HEC in the relevant field from a HEC recognized Institution. 04 (four) years teaching/research experience in a HEC recognized University or a Postgraduate Institution as a Lecturer having professional experience in the relevant field in a national or International Organization. No publications are required

Non Teaching Positions at Main Campus

1	Director QEC (BPS-20)	1	PhD from HEC recognized university, extensive experience in quality assurance, and a strong leadership background with minimum 17 years administrative experience. Competencies: • Strong understanding of HEC QEC guidelines, ISO standards, and academic audit processes. • Expertise in data analysis, policy formulation, strategic planning, and institutional effectiveness. • Excellent report writing, presentation, and communication skills. • Familiarity with LMS, accreditation software, and university ranking methodologies. • Ability to work with faculty, administration, and external accreditation bodies.
2	Director ORIC (BPS-20)	1	PhD from HEC recognized university With 17 years post-Ph.D. administrative/research experience, and at least 15 research publications in HEC-recognized journals. Competencies: • Strong knowledge of HEC research policies, funding mechanisms, and ORIC guidelines. • Expertise in research development, entrepreneurship, and university-industry collaboration. • Strong grant writing, proposal development, and fundraising skills. • Familiarity with intellectual property laws, patent filing, and technology transfer processes. • Ability to work with faculty, industry partners, and national/international funding bodies. • Proficiency in data analysis, policy formulation, and strategic planning for research and innovation.
3	Inspector of Colleges (BPS-19)	1	Postgraduate, preferably in 1st Class or equivalent degree awarded after 16 Years of education from a recognized University with 12 years teaching/ administrative experience in a post equivalent to BPS-17 and above in a University/Board/Govt. Deptt./ Autonomous Organization.
4	Bursar (BPS-18)	1	Postgraduate in Commerce/Economics, Business Administration/ Public Administration (specialization in Finance & Accounting) preferably in 1st Class or equivalent degree awarded after 16 Years of education from a recognized University with 06 years' experience in Accounts in a post equivalent to BPS-17 and above in a University/Board/ College/ Government Department/Commercial Institution / Autonomous Organization. OR B.Com preferably in 1st Class or equivalent qualifications from a recognized University with 10 years' experience in Accounts in a post equivalent to BPS-17 and above in a University/Board/College/ Govt. Deptt/ Commercial Institution/ Autonomous Organization
5	Software Developer (BPS-17)	1	Postgraduate, in Computer Science (CS)/(I.T), preferably in 1st Class or equivalent degree awarded after 16 Years of education from a recognized University with 04 years experience in relevant field in post equivalent to BPS-16 and above in a University/College/Govt. Department/ Autonomous Organization.

Terms and conditions:

- That faculty and other positions will be hired on contract basis. OR University will make appointments with contributory pension scheme.

Instructions:

1. Applicants are required to submit vision statement not more than one page along with detailed CV.
2. For the above categories applicants already in service should apply through proper channel.
3. Candidate applying for the post of Assistant Professor should submit 04 copies of their CVs along-with required research papers and other relevant documents showing details of work/teaching experience/research publications and academic qualification, in triplicate properly bounded.
4. Candidate applying for more than one post should submit separate application form(s) along-with separate Bank challan / pay order.
5. Maximum age limit is 45 years, relax-able in case of highly qualified suitable candidates and Government/Semi Government an Autonomous Bodies employees in exceptional cases.
6. Only short listed candidates shall be called for test/interview and not eligible Candidates will not be informed/called.
7. PhD degree must be got attested/verified from HEC on or before the closing date.
8. Number of vacancies can be increased or decreased.
9. In-complete forms will be rejected.
10. The University reserves the right of cancellation of advertised posts at any stage.
11. No TA/DA will be paid for appearing candidates in the test/interview.

REGISTRAR

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