



Shah Abdul Latif University

Khairpur Sindh

To,

The Controller of Examination,
Shah Abdul Latif University,
KHAIRPUR.

Subject: **ISSUE OF DEGREE CERTIFICATE**

Sir,

I request for issue of _____ Degree Certificate. My particulars are given below.

1. **Name (in capital letters):**

2. **Father's Name:**

3. **Surname:**

4. **Male/Female:**

5. **Name of Examination:**

6. **Seat No.**

7. **Annual/Supply/Semester Year.**

8. **Total Marks Obtained:**

9. **Division/Class:**

10. **Regular / External:**

11. **Name of College / Department:**

12. **Major / Compulsory Subject(s):**

13. **Minor / Optional Subject(s):**

14. **Seat No. & Date of Issue of First Degree (if already issued)**

15. **Permanent Address:**

Signature Applicant

CERTIFICATE TO BE ISSUED BY THE PRINCIPAL / CHAIRMAN

Certified that the above particulars given by Mr./Miss _____

S/o / D/o _____ Seat No. _____

Year _____ is correct. The applicant appeared as a Regular/External candidate and has not been rusticated or debarred by the University so that I have no objection for issue of degree as per University rules.

Dated: _____

Principal / Chairman

INSTRUCTIONS

1. The application together with photo-copy of Marks/Pass Certificate must be forwarded by the Principal/Chairman of concerned Department last attended by him as per endorsement given on reverse.
2. All entries must be made correctly.
3. Application with incorrect entries will not be entertained.
4. Candidate who seeks admission to more degree than one at the convocation must make a separate application and pay a separate fee in respect of each degree.
5. Insert B.A/B.Sc/B.Com/(Hons) B.A (Pass) B.Ed/M.A/<.Sc/M.L.S/M.Ed/M.Com/M.Phil/Ph.D/D.Lit/ Diploma in proper columns.
6. Candidates are required to write their name accurately and in block letters.
7. The Degree/Diploma certificate will be issued in the name written by the candidate in their original application for admission to the examinations.

FOR OFFICE USE ONLY

The prescribed degree/diploma fee or Rs. _____ has been paid by the student vide Challan No. /D.D. No. _____ Date _____

Incharge Assistant

It is verified that the applicant Mr./Miss _____
S/o / D/o _____
Examination Under Seat No. _____ in Annual/Supply/Semester Exam of year _____
as a _____ candidate.

He / She has been placed in _____ Class/Division _____ Grade.

Superintendent (Degree Section)

Assistant Controller

SUBMITTED

The Degree/Diploma certificate No. _____ of _____ has been issued which is

Prepared by _____ Checked by _____ verified by _____