



Shah Abdul Latif University

Khairpur Sindh

To,
The Controller of Examination,
Shah Abdul Latif University,
KHAIRPUR.

Subject: **ISSUE OF DEGREE CERTIFICATE**

Sir,
I request for issue of _____ Degree Certificate. My particulars are given below.

1.	Name (in capital letters):
2.	Father's Name:
3.	Surname:
4.	Male/Female:
5.	Name of Examination:
6.	Seat No.
7.	Annual/Supply/Semester Year.
8.	Total Marks Obtained:
9.	Division/Class:
10.	Regular / External:
11.	Name of College / Department:
12.	Major / Compulsory Subject(s):
13.	Minor / Optional Subject(s):
14.	Seat No. & Date of Issue of First Degree (if already issued)
15.	Permanent Address:

Signature Applicant

CERTIFICATE TO BE ISSUED BY THE PRINCIPAL / CHAIRMAN

Certified that the above particulars given by Mr./Miss _____
S/o / D/o _____ Seat No. _____
Year _____ is correct. The applicant appeared as a Regular/External candidate and has not been
rusticated or debarred by the University so that I have no objection for issue of degree as per University rules.

Dated: _____ Principal / Chairman

INSTRUCTIONS

1. The application together with photo-copy of Marks/Pass Certificate must be forwarded by the Principal/Chairman of concerned Department last attended by him as per endorsement given o reverse.
2. All entries mu be made correctly.
3. Application with incorrect entries will not be entertained.
4. Candidate who seeks admission to more degree than one at the convocation must make a separate application and pay a separate fee in respect of each degree.
5. Insert B.A/B.Sc/B.Com/(Hons) B.A (Pass) B.Ed/M.A/<.Sc/M.L.S/M.Ed/M.Com/M.Phil/Ph.D/D.Lit/ Diploma in proper columns.
6. Candidates are required to write their name accurately and in block letters.
7. The Degree/Diploma certificate will be issued in the name written by the candidate in their original application for admission to the examinations.

FOR OFFICE USE ONLY

The prescribed degree/diploma fee or Rs._____ has been paid by the student vide Challan No. /D.D. No. _____ Date _____

Incharge Assistant

It is verified that the applicant Mr./Miss _____
S/o / D/o _____
Examination Under Seat No. _____ in Annual/Supply/Semester Exam of year _____
as a _____ candidate.

He / She has been placed in _____ Class/Division _____ Grade.

Superintendent (Degree Section)

Assistant Controller

SUBMITTED

The Degree/Diploma certificate No. _____ of _____ has been issued which is

Prepared by _____ Checked by _____ verified by _____